



Five Keys Charter Schools
Education, Employment, Family, Recovery, and Community
Board of Directors Meeting Minutes

Thursday September 21, 2023 at 4:30pm

Hybrid meeting held in person at 120 14th Street, SF, CA 94103
 and via teleconference

Board Members
- Tijanna O. Eaton
- Freya Horne
- Sunny Schwartz
- Delia Ginorio
- Paul Miyamoto
Staff Members
- Steve Good

1. Call Charter School Meeting to Order & Roll Call	Time																														
The meeting was called to order by Tijanna Eaton, Board President.	4:33pm																														
1a. Roll Call / Attendance & Establishment of Quorum																															
<table border="1"> <thead> <tr> <th>Member</th> <th>Present</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Tijanna O. Eaton</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Delia Ginorio</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Freya Horne</td> <td></td> <td align="center">✓</td> </tr> <tr> <td>Paul Miyamoto^</td> <td align="center">✓</td> <td></td> </tr> </tbody> </table> <p>^Sheriff Payul Miyamoto left the meeting at 5:21pm</p> <p>Additional Attendees addressing the board: Steve Good (staff), Amy Roth (staff), Brian Holmes* (EdTec), Peter Laub* (EdTec) Attendees present in person unless otherwise noted*.</p>	Member	Present	Absent	Tijanna O. Eaton	✓		Delia Ginorio	✓		Sunny Schwartz	✓		Freya Horne		✓	Paul Miyamoto^	✓		4:33pm												
Member	Present	Absent																													
Tijanna O. Eaton	✓																														
Delia Ginorio	✓																														
Sunny Schwartz	✓																														
Freya Horne		✓																													
Paul Miyamoto^	✓																														
2. Closed Session:																															
a. Section 54957.6: Conference with Labor Negotiators																															
3. Report Out from Closed Session	4:44pm																														
4. Consent Calendar																															
a. Approval of Consent Calendar																															
i. Approve Agenda																															
ii. Approval of Minutes from Public Board Meeting: June 29, 2023																															
iii. Approve Certificated ADDPN since June 29, 2023																															
iv. Approve Credit Card Registers - May + June 2023																															
Approval of Consent Calendar Motion: Sunny Schwartz Second: Delia Ginorio Request for Public Comment: none Vote: 4-0-0-1	4:46pm																														
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Tijanna O. Eaton	✓																														
Delia Ginorio	✓																														
Sunny Schwartz	✓																														
Freya Horne				✓																											
Paul Miyamoto	✓																														
5. Approval of Check Register: May, June & July 2023																															

<u>Approval of Check Registers</u> Motion: Delia Ginorio Second: Sheriff Paul Miyamoto Request for Public Comment: none Vote: 3-0-1-1					4:47pm
Member	Yay	Nay	Abstain	Absent	
Tijanna O. Eaton	✓				
Delia Ginorio	✓				
Sunny Schwartz			✓		
Freya Horne				✓	
Paul Miyamoto	✓				
6. UESF Updates to the Five Keys Board of Directors					
- Tierra Allen spoke to the board					4:48-4:55pm
7. Public Comment					
• there was no request for General Public Comment					n/a
8. Director's Report					
Steve Good presented to the Board of Directors <ul style="list-style-type: none"> • Diversity, Equity, Inclusion and Belonging Updates • Health Benefits Renewal (Informational Only) • Student Services Staff Spotlight • Food Bank Partnerships • Curriculum Updates • Educational Technology Update • NorCal Regional Updates • SoCal Regional Updates • Chief Academic Officer Updates • Teacher Credential Updates • Special Education Updates 					4:55-5:32pm
9. Discussion/Informational Items					
-EdTec Financial Presentation (see presentation for full report) <ul style="list-style-type: none"> • Financial Presentation • Unaudited Actuals from FY 22-23 was an operating loss of \$1.3M 					5:33-5:36 pm
10. Action Items					
a. <u>Approve Unaudited Actuals for Five Keys Charter and Five Keys Independence High</u> Motion: Delia Ginorio Second: Sunny Schwartz Request for Public Comment: no request for public comment Vote: 3-0-0-2					5:38pm
Member	Yay	Nay	Abstain	Absent	
Tijanna O. Eaton	✓				
Delia Ginorio	✓				

Sunny Schwartz	✓																																			
Freya Horne					✓																															
Paul Miyamoto					✓																															
11. Adjournment of Charter School Meeting																																				
<p>Motion: Delia Ginorio Second: Sunny Schwartz</p> <p>Request for Public Comment: none</p> <p>Vote: 3-0-0-2</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Tijanna O. Eaton</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Delia Ginorio</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Freya Horne</td> <td></td> <td></td> <td></td> <td>✓</td> </tr> <tr> <td>Paul Miyamoto</td> <td></td> <td></td> <td></td> <td>✓</td> </tr> </tbody> </table>						Member	Yay	Nay	Abstain	Absent	Tijanna O. Eaton	✓				Delia Ginorio	✓				Sunny Schwartz	✓				Freya Horne				✓	Paul Miyamoto				✓	5:42pm
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