



Five Keys Schools and Programs
Education, Employment, Family, Recovery, and Community

Board of Directors Meeting Minutes

Tuesday, April 14, 2020 – 4:30 PM

Meeting held via teleconference

- Board Members**
- Delia Ginorio
 - Freya Horne
 - Suzy Loftus
 - Sunny Schwartz
 - Tijanna Eaton
 - Vicki Hennessy
 - Paul Miyamoto

- Staff Members**
- Steve Good

1. Call Public Charter School Meeting to Order																																									
The meeting was called to order by board chair Delia Ginorio.	4:37 pm																																								
a. Roll Call / Attendance																																									
<table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <thead> <tr style="background-color: #cccccc;"> <th style="text-align: center;">Member</th> <th style="text-align: center;">Present</th> <th style="text-align: center;">Absent</th> </tr> </thead> <tbody> <tr><td>Delia Ginorio</td><td style="text-align: center;">✓</td><td></td></tr> <tr><td>Freya Horne</td><td style="text-align: center;">✓</td><td></td></tr> <tr><td>Sunny Schwartz</td><td style="text-align: center;">✓</td><td></td></tr> <tr><td>Suzy Loftus</td><td style="text-align: center;">✓</td><td></td></tr> <tr><td>Tijanna Eaton</td><td style="text-align: center;">✓</td><td></td></tr> <tr><td>Vicki Hennessy</td><td style="text-align: center;">✓</td><td></td></tr> <tr><td>Paul Miyamoto</td><td style="text-align: center;">✓</td><td></td></tr> </tbody> </table> <p>Also in attendance: Steve Good (staff), Trevor Skelton (EdTec), and Jeff Thompson (EdTec) All attendees present via teleconference</p>	Member	Present	Absent	Delia Ginorio	✓		Freya Horne	✓		Sunny Schwartz	✓		Suzy Loftus	✓		Tijanna Eaton	✓		Vicki Hennessy	✓		Paul Miyamoto	✓																		
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b. Approval of Agenda:																																									
<p>Motion: Freya Horne Second: Vicki Hennessy Vote: 7-0</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #cccccc;"> <th style="text-align: center;">Member</th> <th style="text-align: center;">Yay</th> <th style="text-align: center;">Nay</th> <th style="text-align: center;">Abstain</th> <th style="text-align: center;">Absent</th> </tr> </thead> <tbody> <tr><td>Delia Ginorio</td><td style="text-align: center;">✓</td><td></td><td></td><td></td></tr> <tr><td>Freya Horne</td><td style="text-align: center;">✓</td><td></td><td></td><td></td></tr> <tr><td>Sunny Schwartz</td><td style="text-align: center;">✓</td><td></td><td></td><td></td></tr> <tr><td>Suzy Loftus</td><td style="text-align: center;">✓</td><td></td><td></td><td></td></tr> <tr><td>Tijanna Eaton</td><td style="text-align: center;">✓</td><td></td><td></td><td></td></tr> <tr><td>Vicki Hennessy</td><td style="text-align: center;">✓</td><td></td><td></td><td></td></tr> <tr><td>Paul Miyamoto</td><td style="text-align: center;">✓</td><td></td><td></td><td></td></tr> </tbody> </table>	Member	Yay	Nay	Abstain	Absent	Delia Ginorio	✓				Freya Horne	✓				Sunny Schwartz	✓				Suzy Loftus	✓				Tijanna Eaton	✓				Vicki Hennessy	✓				Paul Miyamoto	✓				
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2. Approval of Minutes:

Motion: Suzy Loftus
Second: Freya Horne
Vote: 7-0

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Suzy Loftus	✓			
Tijanna Eaton	✓			
Vicki Hennessy	✓			
Paul Miyamoto	✓			

3. Approval of Check and Credit Card Registers:

Motion: Freya Horne
Second: Paul Miyamoto
Vote: 7-0

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Suzy Loftus	✓			
Tijanna Eaton	✓			
Vicki Hennessy	✓			
Paul Miyamoto	✓			

Public Comment

No public comment

4. Director's Report

Steve Good, executive director, presented the Director's Report, which included updates on the following:

- New graduation requirements
- CTE updates
- Worker's Comp – increased claims
- Expansion in Sacramento, Riverside, and Contra Costa Counties
 - Request from workforce boards

Please refer to the full Director's Report for additional details.

5. Action Items

a. Approval of new graduation requirements

Continuing the discussion of this item in the last meeting, the board approved reducing the number of credits required for graduation from 180 to 150.

Motion: Vicki Hennessy
 Second: Suzy Loftus
 Vote: 7-0
 No Public Comment

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Suzy Loftus	✓			
Tijanna Eaton	✓			
Vicki Hennessy	✓			
Paul Miyamoto	✓			

b. CTE 20-21 contract layoffs and furloughs

Board approved layoffs of 13 CTE staff and furlough of remaining staff through May 31, 2020 due to LA County immediately suspending funding to CTE contract as of April 1, 2020.

Motion: Suzy Loftus
 Second: Delia Ginorio
 Vote: 7-0
 No Public Comment

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Suzy Loftus	✓			
Tijanna Eaton	✓			
Vicki Hennessy	✓			
Paul Miyamoto	✓			

c. Approval of Expansion into Sacramento, Riverside, and Contra Costa Counties

Board discussed and approved these expansions.

Motion: Freya Horne
 Second: Vicki Hennessy
 Vote: 6-0
 No Public Comment

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Suzy Loftus				✓
Tijanna Eaton	✓			
Vicki Hennessy	✓			
Paul Miyamoto	✓			

6. Discussion Items

- Jeff Thompson, EdTec, presented updated financials for the 2019-20 Fiscal Year, including updated forecast and cash flow projections through the end of February, as well as the initial draft of the FY 20-21 budget.

7. Adjournment

5:38 pm

Motion to adjourn
 Motion: Suzy Loftus
 Second: Freya Horne
 Vote: 6-0

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Suzy Loftus				✓
Tijanna Eaton	✓			
Vicki Hennessy	✓			
Paul Miyamoto	✓			