



**Five Keys Schools and Programs**  
*Education, Employment, Family, Recovery, and Community*  
**Board of Directors Meeting Minutes**

**June 17, 2021 – 3:30 PM**

Meeting held via teleconference

**Board Members**  
 - Tijanna Eaton  
 - Freya Horne  
 - Sunny Schwartz  
 - Delia Ginorio  
 - Paul Miyamoto

**Staff Members**  
 - Steve Good

<b>1. Call Home Office/Non-Profit Meeting to Order &amp; Roll Call</b>		<b>Time</b>																														
The meeting was called to order by board chair Tijanna O. Eaton.		3:34 PM																														
<b>a. Roll Call / Attendance</b>																																
<table border="1"> <thead> <tr> <th>Member</th> <th>Present</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Tijanna O. Eaton</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Delia Ginorio</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td></td> <td align="center">✓</td> </tr> <tr> <td>Freya Horne</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td></td> <td align="center">✓</td> </tr> </tbody> </table>		Member	Present	Absent	Tijanna O. Eaton	✓		Delia Ginorio	✓		Sunny Schwartz		✓	Freya Horne	✓		Paul Miyamoto		✓	3:34 PM												
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Delia Ginorio	✓																															
Sunny Schwartz		✓																														
Freya Horne	✓																															
Paul Miyamoto		✓																														
<p>Also in attendance: Steve Good (staff), Amy Roth (staff), Clarece Weinraub (staff), Kelly Ellis (EdTec), Khanh Phung (EdTec)            All attendees present via teleconference.</p>																																
<b>b. Approval of Agenda:</b>																																
<p>Motion: Freya Horne            Second: Delia Ginorio            Vote: 3-0-0</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Tijanna O. Eaton</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Delia Ginorio</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td></td> <td></td> <td></td> <td align="center">✓</td> </tr> <tr> <td>Freya Horne</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td></td> <td></td> <td></td> <td align="center">✓</td> </tr> </tbody> </table>		Member	Yay	Nay	Abstain	Absent	Tijanna O. Eaton	✓				Delia Ginorio	✓				Sunny Schwartz				✓	Freya Horne	✓				Paul Miyamoto				✓	3:35pm
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<b>c. Director's Report</b>																																
<p>Steve Good, executive director, presented the Director's Report, which included the following:</p> <ul style="list-style-type: none"> <li>- SoCal Transitional Employment Program growth</li> <li>- Non-Profit Financials (presented by EdTec)</li> </ul> <p>Please refer to the full Director's Report for additional details.</p>		3:36pm																														
<b>2. Action Items</b>																																
<u>Fiscal Year 2021-22 Non-Profit Budget</u>																																

Motion: Freya Horne  
 Second: Delia Ginorio  
 Vote: 3-0-0

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio	✓			
Sunny Schwartz				✓
Freya Horne	✓			
Paul Miyamoto				✓

**3. Adjournment of Home Office/Non-Profit Meeting**

**3:59 pm**

Motion: Delia Ginorio  
 Second: Freya Horne  
 Vote: 3-0-0

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio	✓			
Sunny Schwartz				✓
Freya Horne	✓			
Paul Miyamoto				✓