



**Five Keys Schools and Programs**  
*Education, Employment, Family, Recovery, and Community*  
**Board of Directors Meeting Minutes**

**January 27, 2022 at 3:30pm**

Meeting held via teleconference

<b>Board Members</b> - Tijanna O. Eaton - Freya Horne - Sunny Schwartz - Delia Ginorio - Paul Miyamoto  <b>Staff Members</b> - Steve Good
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<b>1. Call Home Office/Non-Profit Meeting to Order &amp; Roll Call</b>		<b>Time</b>																														
The meeting was called to order by Board President Tijanna O. Eaton.		3:36pm																														
<b>a. Roll Call / Attendance</b>																																
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 30%;">Member</th> <th style="width: 15%;">Present</th> <th style="width: 15%;">Absent</th> </tr> </thead> <tbody> <tr> <td>Tijanna O. Eaton</td> <td style="text-align: center;">✓</td> <td></td> </tr> <tr> <td>Delia Ginorio</td> <td style="text-align: center;">✓</td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td style="text-align: center;">✓</td> <td></td> </tr> <tr> <td>Freya Horne</td> <td style="text-align: center;">✓</td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td style="text-align: center;">✓</td> <td></td> </tr> </tbody> </table> <p>Additional Attendees addressing the board: Steve Good (staff), Amy Roth (staff), Kendall Aozasa (EdTec), Peter Laub (EdTec)            All attendees present via teleconference</p>		Member	Present	Absent	Tijanna O. Eaton	✓		Delia Ginorio	✓		Sunny Schwartz	✓		Freya Horne	✓		Paul Miyamoto	✓		3:37pm												
Member	Present	Absent																														
Tijanna O. Eaton	✓																															
Delia Ginorio	✓																															
Sunny Schwartz	✓																															
Freya Horne	✓																															
Paul Miyamoto	✓																															
<b>b. Approval of Agenda:</b>																																
Motion: Sunny Schwartz Second: Sheriff Paul Miyamoto Vote: 5-0-0-0																																
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 20%;">Member</th> <th style="width: 10%;">Yay</th> <th style="width: 10%;">Nay</th> <th style="width: 10%;">Abstain</th> <th style="width: 10%;">Absent</th> </tr> </thead> <tbody> <tr> <td>Tijanna O. Eaton</td> <td style="text-align: center;">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Delia Ginorio</td> <td style="text-align: center;">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td style="text-align: center;">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Freya Horne</td> <td style="text-align: center;">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td style="text-align: center;">✓</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Member	Yay	Nay	Abstain	Absent	Tijanna O. Eaton	✓				Delia Ginorio	✓				Sunny Schwartz	✓				Freya Horne	✓				Paul Miyamoto	✓				3:38pm
Member	Yay	Nay	Abstain	Absent																												
Tijanna O. Eaton	✓																															
Delia Ginorio	✓																															
Sunny Schwartz	✓																															
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Paul Miyamoto	✓																															
<b>2. Closed Session</b>																																
No action to report out from closed session.		3:38pm																														
<b>c. Director's Report</b>																																
Steve Good, executive director, presented the Director's Report, which included the following: <ul style="list-style-type: none"> <li>- Housing Services Updates</li> <li>- Home Free Update</li> <li>- Transitional Employment Update</li> </ul> Please refer to the full Director's Report for additional details.																																
<b>2. Action Items</b>																																
Approval of COVID+ Hotel Contract at Marina Village Inn and Friendly Manor																																

Motion: Sunny Schwartz  
 Second: Freya Horne  
 Vote: 5-0-0-0

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio	✓			
Sunny Schwartz	✓			
Freya Horne	✓			
Paul Miyamoto	✓			

3:52pm

Approval of Expansion of Five Keys Back2Work CalCrew Contract

Motion: Sunny Schwartz  
 Second: Delia Ginorio  
 Vote: 4-0-0-1

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio	✓			
Sunny Schwartz	✓			
Freya Horne				✓
Paul Miyamoto	✓			

4:03pm

**3. Adjournment of Home Office/Non-Profit Meeting**

Motion: Paul Miyamoto  
 Second: Sunny Schwartz  
 Vote: 4-0-0-1

Member	Yay	Nay	Abstain	Absent
Tijanna O. Eaton	✓			
Delia Ginorio	✓			
Sunny Schwartz	✓			
Freya Horne				✓
Paul Miyamoto	✓			

4:08pm