



**Five Keys Schools and Programs**  
*Education, Employment, Family, Recovery, and Community*

**Board of Directors Meeting Minutes**

**December 10, 2020 – 4:30 PM**

Meeting held via teleconference

- Board Members**
- Delia Ginorio
  - Freya Horne
  - Sunny Schwartz
  - Tijanna Eaton
  - Vicki Hennessy
  - Paul Miyamoto

- Staff Members**
- Steve Good

<b>1. Call Public Charter School Meeting to Order</b>																																				
The meeting was called to order by board chair Delia Ginorio.	4:22 pm																																			
<b>a. Roll Call / Attendance</b>																																				
<table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th style="width: 30%;">Member</th> <th style="width: 15%;">Present</th> <th style="width: 15%;">Absent</th> </tr> </thead> <tbody> <tr> <td>Delia Ginorio</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Freya Horne</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Tijanna Eaton</td> <td></td> <td align="center">✓</td> </tr> <tr> <td>Vicki Hennessy</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td align="center">✓</td> <td></td> </tr> </tbody> </table> <p>Also in attendance: Steve Good (staff), Kelly Ellis (EdTec), and Jeff Thompson (EdTec)            All attendees present via teleconference</p>		Member	Present	Absent	Delia Ginorio	✓		Freya Horne	✓		Sunny Schwartz	✓		Tijanna Eaton		✓	Vicki Hennessy	✓		Paul Miyamoto	✓															
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<b>b. Approval of Agenda</b>																																				
<p>Motion: Freya Horne            Second: Sunny Schwartz            Vote: 5-0</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 20%;">Member</th> <th style="width: 10%;">Yay</th> <th style="width: 10%;">Nay</th> <th style="width: 10%;">Abstain</th> <th style="width: 10%;">Absent</th> </tr> </thead> <tbody> <tr> <td>Delia Ginorio</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Freya Horne</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Tijanna Eaton</td> <td></td> <td></td> <td></td> <td align="center">✓</td> </tr> <tr> <td>Vicki Hennessy</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Member	Yay	Nay	Abstain	Absent	Delia Ginorio	✓				Freya Horne	✓				Sunny Schwartz	✓				Tijanna Eaton				✓	Vicki Hennessy	✓				Paul Miyamoto	✓			
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<b>c. Check Register</b>																																				

Approval of Check Register

Motion: Freya Horne  
Second: Paul Miyamoto  
Vote: 5-0

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton				✓
Vicki Hennessy	✓			
Paul Miyamoto	✓			

**d. Director's Report**

Steve Good, executive director, presented the Director's Report, which included the following:

- Credential need and exemption
- Enrollment update
- School professional development
- Data on curriculum and instruction
- Special education update

Please refer to the full Director's Report for additional details.

**2. Action Items**

- a. Approval of budget overview for parents  
Board review and approved the report.

Motion: Freya Horne  
Second: Vicki Hennessy  
Vote: 5-0

*Public comment from Isabel Contreras – question about posting of materials online*

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton				✓
Vicki Hennessy	✓			
Paul Miyamoto	✓			

b. Approval of Statement of Need - Credentials

Motion: Freya Horne  
 Second: Vicki Hennessy  
 Vote: 5-0  
 No Public Comment

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton				✓
Vicki Hennessy	✓			
Paul Miyamoto	✓			

c. Approval of Special Education local plan

Motion: Freya Horne  
 Second: Delia Ginorio  
 Vote: 5-0  
 No Public Comment

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton				✓
Vicki Hennessy	✓			
Paul Miyamoto	✓			

Discussion Items																																								
<ul style="list-style-type: none"> <li>- Jeff Thompson from EdTec gave an update on the state budget and the Five Keys financial forecast, as well as a presentation on the 1<sup>st</sup> interim reports.</li> </ul> <p><u>Approval of 1st Interim Financial Report</u></p> <p>Motion: Freya Horne            Second: Delia Ginorio            Vote: 5-0            No Public Comment</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Delia Ginorio</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Freya Horne</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Tijanna Eaton</td> <td></td> <td></td> <td></td> <td>✓</td> </tr> <tr> <td>Vicki Hennessy</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					Member	Yay	Nay	Abstain	Absent	Delia Ginorio	✓				Freya Horne	✓				Sunny Schwartz	✓				Tijanna Eaton				✓	Vicki Hennessy	✓				Paul Miyamoto	✓				
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Closed Session					5:07 pm																																			
Back from Closed Session					5:20 pm																																			
Report out: Special education and litigation issues were discussed. No actions were taken.																																								
Adjournment					5:21 pm																																			
<p><u>Motion to adjourn</u>            Motion: Delia Ginorio            Second: Freya Horne            Vote: 5-0</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Delia Ginorio</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Freya Horne</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Tijanna Eaton</td> <td></td> <td></td> <td></td> <td>✓</td> </tr> <tr> <td>Vicki Hennessy</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					Member	Yay	Nay	Abstain	Absent	Delia Ginorio	✓				Freya Horne	✓				Sunny Schwartz	✓				Tijanna Eaton				✓	Vicki Hennessy	✓				Paul Miyamoto	✓				
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